

Property Details

Proposed Property:			
Rent per week: \$	Lease Start date:	Lease term:	months
Total number of occupants:	Adults:	Children:	Ages:

Personal Details

Given Name/s:		Surname:	
Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other <input type="checkbox"/>	Drivers License:	Expiry:	
Date of birth:	Home:	Work:	
Mobile:		Email:	
Passport No:	Country:	Smoker:	Yes <input type="checkbox"/> No <input type="checkbox"/>

Vehicles

Make:	Model:	Registration:
Any other vehicles that will be kept at the property: <i>ie: boat, caravan, truck or trailer</i>		

Pets

Number of pets:	Type:	Breed:
Registered Yes <input type="checkbox"/> No <input type="checkbox"/>	Indoor <input type="checkbox"/> Outdoor <input type="checkbox"/>	Ages:
Council Registration Details:		

Applicant History

Current Address:		
Are you the: Owner <input type="checkbox"/> Tenant <input type="checkbox"/>	Length at this address:	Rent paid:
Reason for leaving:		
Agency/Landlord	Phone:	
Email:	Notes:	
Previous Address:		
Were you the: Owner <input type="checkbox"/> Tenant <input type="checkbox"/>	Length at this address:	Rent paid:
Reason for leaving:		
Agency/Landlord	Phone:	
Email:	Bond Refunded: Yes <input type="checkbox"/> No <input type="checkbox"/> If not, why?	
Have you even been evicted by any landlord or agent? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes why?		
Are you in debt to another landlord or agent? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes why?		
Have you been before the Tribunal? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes why?		

Current Employment

Occupation:	Fulltime <input type="checkbox"/> Part time <input type="checkbox"/> Casual <input type="checkbox"/>	Length of employment:
Employer:	Net Income: \$ pa <input type="checkbox"/> pw <input type="checkbox"/> pm <input type="checkbox"/>	
Employer Address:		
Contact:	Ph:	Email:

Previous Employment

Occupation:	Fulltime <input type="checkbox"/> Part time <input type="checkbox"/> Casual <input type="checkbox"/>	Length of employment:
Employer:	Net Income: \$ pa <input type="checkbox"/> pw <input type="checkbox"/> pm <input type="checkbox"/>	
Employer Address:		
Contact:	Ph:	Email:

If Self employed

Name of Business:	Business commencement date:	
Address of Business:	Net Income: \$ pa <input type="checkbox"/> pw <input type="checkbox"/> pm <input type="checkbox"/>	
Accountant Details:	Address:	
Contact:	Ph:	Email:

Other Income

Type:	Pension No:	Net Income: \$ pw <input type="checkbox"/> pf <input type="checkbox"/> pm <input type="checkbox"/>
Other:		

References

Name:	Name:		
Address:	Address:		
Ph:	Email:	Ph:	Email:
Relationship to you:		Relationship to you:	

Emergency Contacts

Name:	Name:		
Address:	Address:		
Ph:	Email:	Ph:	Email:
Relationship to you:		Relationship to you:	

I, _____ confirm that I have viewed the property _____
(print name) (property address)
on _____ and am applying for the property in it's current condition.
(inspected date)

Applicant Name

Signature

Date

100 Identification Required

Primary Document (Must provide 1)		Other ID	
Payslips/Proof of income	Must be provided	Bank card/Medicare card	10 points
Drivers License	50 points	Utilities (gas, phone, electricity)	10 points
Passport	50 points	Council Rates Notice	35 points
Birth Certificate	50 points	Tenancy Agreement/Ledger	30 points
Proof of age card	40 points	Bank Statement	20 points

Declaration & Authority

I confirm that I have viewed the property & hereby offer to rent the property. I acknowledge that my application is subject to the Landlord's approval. Should my application be successful I am aware that a lease will be prepared by Advance Property Management. I declare that the information provided in this application is true & correct & is given of my own free will. I declare that I am not bankrupt.

I the applicant authorise Advance Property Management to collect information about me from;

1. My current & previous Landlords and or Agents.
2. My personal references & emergency contacts
3. My employer/s and or accountant.
4. Any tenancy default database which may contain personal information about me.

I authorise Advance Property Management to disclose details about any defaults by me under the tenancy to the tenancy default database, agents and/or landlords of properties that I may apply for in the future.

You have the right to access personal information that we hold about you by contacting Jane Vella on 0432 012 442.

I am aware Advance Property Management will use and disclose my personal information as below;

- Communicate with the landlord & select a tenant
- Enable us to prepare the lease/tenancy documents
- Allow organisations/tradespeople to contact you
- Rental bond authorities (Lodge, claim or transfer)
- Refer to Tribunals, Courts & Statutory Authorities where necessary
- Refer to Collection agents/Lawyers (where default/enforcement action is required)
- Provide confirmation details for organisations contact us on your behalf (banks, Utilities & employers etc)
- Complete a credit check TICA Default Tenancy Database
- Other Real Estate Agents & Landlords
- References you have nominated

If personal information is not provided or I choose not to consent to the uses to which personal information is put, we can not assess your application & Advance Property Management cannot provide you with the lease/tenancy of the premises.

Holding Deposit

I am aware that should my application be successful I will need to pay a one weeks holding deposit to secure the property immediately.

Applicant Name

Signature

Date